

Training

2010



Welcome to INTRAC's Open Training programme!

INTRAC has been working for civil society in Central Asia for 15 years. Training is one of our main strategies for development in the region. A belief in the values of social justice, empowerment and participation is reflected in our approach to learning. We train mixed groups from NGOs, international and other development agencies so that stakeholders of different kinds can work better together. Our courses are based on INTRAC's core themes: supporting civil society, organisational capacity building, monitoring and evaluation, and aid policy.

INTRAC training offers

- An international-local training team ensuring cross-cultural expertise
- Introduction to practical models and tools alongside the essential theory
- Opportunities to meet people network and exchange experience with people from different countries and fields of work
- A mix of 5-day (residential) and 3-day (non-residential) courses in different countries.

“The workshop gave me an opportunity to systematize everything I previously knew about this subject”.

“Lively discussions, interactive and interesting case studies”.

“Everything was on the highest level, interesting and easy to understand”.

OT CA participants, 2009

Methods of learning

Our training is participatory. We use a variety of methods based on action learning principles such as case studies, group work, role play and peer support. Practical examples, approaches and tools are complemented by presentations on relevant theoretical frameworks and new thinking and trends. INTRAC's training teams are composed of international and regional experts who provide a rich mix of professional experience from Central Asia and around the world.

Central Asia Programme Calendar 2010

April	12-14	Effective Management of People and Programs	3-day	\$ 665	Bishkek, Kyrgyzstan
May	17-19	Strategic Relations and Partnership Development	3-day	\$ 665	Dushanbe, Tajikistan
June	14-18	Organisation Development and Change Management	5-day	\$ 975	Issyk Kul, Kyrgyzstan
October	4-6	Modern Training and Facilitation Skills	3-day	\$ 665	Bishkek, Kyrgyzstan
November	15-19	Advanced Monitoring and Evaluation	5-day	\$ 975	Dushanbe, Tajikistan
September		Action Learning Groups (follow-up)	6 half-day sessions	\$ 665	Bishkek, Dushanbe

There will be an early bird discount for those applying at least one month in advance, plus special discounts for organisations sending three or more participants to a single course. 5-day courses are residential. The fee includes accommodation.

Please note that INTRAC also offers In-House (Customised) Training services on these and other topics.

We publish an extensive range of books and occasional papers, as well as “Ontrac”, available in Russian and English.

Effective Management of People and Programmes

12-14 April 2010, 3 days, non-residential

Develop and improve the management capability of NGO and development agency staff. The course will focus on essentials of people management (from the framework of human resource management to daily challenges facing managers). It will consider the implications of the program approach for managers, also styles of management that are most effective in a development setting.

Strategic Relations and Partnership

17-19 May 2010, 3 days, non-residential

This course looks at the development of relationships between NGOs, governments and donors as a long-term process affecting the outcomes of programmes. It explores the aims, power balances and current mechanisms for collaboration including social partnership and empowerment of local NGOs and communities.

Organisation Development and Change Management

14-18 June 2010, 5 days, residential

This course will help NGO and development agency managers to develop the capacity of their organisations – facing up to changes arising from the external environment. Or seeking to strengthen their partner NGOs. The course will help plan organisation development as a learning process aimed at improving performance with the input of all stakeholders.

Modern Training and Facilitation Skills

4-6 October 2010, 3 days, non-residential

This course will equip you with the skills, tools and creative techniques to design and deliver an effective and enjoyable training event or programme. It will show how facilitation skills can be used in action learning groups and in individual coaching and mentoring, assisting the creation of a culture of learning within your organisation.

Advanced Monitoring and Evaluation

15-19 November 2010, 5 days, residential

This course will explore monitoring and evaluation in depth. You will learn how to develop a cost-effective M&E system that generates a sufficient quality of data and enough information to provide an NGO or a development agency with a reliable understanding of outputs, outcomes and impacts of development initiatives.

Action Learning Groups

From September 2010, 6 half-days, non-residential

In 2010, INTRAC for the first time offers “graduates” of our other courses the chance to consolidate new skills and knowledge by working in a mixed group over a 6-month period on an individually determined management challenge, guided by an experienced facilitator.

General course information

Fees

Five-day courses (residential): US\$ 975. Covers five nights accommodation, course fees and materials, plus all meals and refreshments. Three-day courses (non-residential): US\$ 665. Includes course fees and materials, plus meals and refreshments during working hours. Both types of courses exclude the cost of travel. Training is delivered in both English and Russian.

Accommodation and venue

Full details are sent out two weeks before the start of the course along with any course preparation instructions.

Registration and payment

To apply for a course, you need to complete an application form. You can request it using our contact information below. Upon acceptance, we send you an invoice. Early booking is recommended.

Contact INTRAC Central Asia office:

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For more detailed information please contact
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