

Strengthening Small Organisations with Big Ambitions

Partner Capacity Strengthening Training Course (online) September-November 2021

AIMS

The purpose of this course is to strengthen the ability of smaller, UK-based NGOs to support increased capacity of their partners. This could include a range of capacities including greater sustainability, effectiveness, and ability to reach more people or to deliver more services. The course explores the foundations of partner-driven organisational strengthening, as well as the organisational and individual actions that can contribute to change. This course is offered free of charge to participants thanks to funding from the British people as part of the UK Aid-funded project *Strengthening Small Organisations with Big Ambitions*.

FORMAT

This training course will be delivered over the course of nine weeks, with a combination of live sessions (six 90-minute sessions on Zoom) and individual study on INTRAC’s e-learning platform (about an hour per week). Live sessions will be recorded; however, due to the interactive nature of the course, attending live is strongly recommended. For details on topics, please refer to the table overleaf. Course participants will receive their log-in details and joining instructions by 20 September 2021.

INTRAC’S COMMITMENT

INTRAC is committed to ensure the safety and wellbeing, and to protect from harm, anyone involved in its activities and projects. This includes adopting a zero-tolerance policy against all forms of bullying and other abusive behaviours, to ensure that training courses are “safe spaces” for everyone. All participants will be required to abide to INTRAC’s Learners Code of Conduct (which will be shared as part of the pre-course information); violations of the Code of Conduct may result in participants being suspended from the course.

TOPICS	CONTENTS	DATES
Session 1 Assessing capacity strengthening needs	<ul style="list-style-type: none"> • Overview of the capacity strengthening cycle and elements of a ‘healthy’ organisation • Identify a range of data gathering methods for assessing capacity strengthening needs • Understand the benefits and constraints of tools for organisation assessment • Explore the specific needs of smaller organisations and your role in developing capacity with your partners 	Live session Monday 27 September , 11.00am-12.30pm (individual study between 20-26 September)
Session 2 Partnerships and power	<ul style="list-style-type: none"> • Different types of partnership and implications for capacity strengthening • Partner ownership of the capacity strengthening process 	Live session Tuesday 12 October , 11.00am-12.30pm (individual study between 27 September-10 October)
Session 3 Appropriate capacity strengthening methods	<ul style="list-style-type: none"> • Appreciating the range of opportunities for capacity development – including at distance • Overcoming the challenges of putting training into practice 	Live session Tuesday 19 October , 11.00am-12.30pm (individual study between 12- 17 October)
Session 4 Planning for capacity strengthening	<ul style="list-style-type: none"> • Identify the elements of a capacity strengthening plan at the individual and organisational levels • Prioritizing capacity strengthening areas • Using capacity strengthening plans for monitoring capacity changes 	Live session Tuesday 2 November , 11.00am-12.30pm (individual study between 19 – 31 October)
Session 5 Supporting capacity strengthening effectively	<ul style="list-style-type: none"> • Understand what options you can offer in supporting capacity strengthening • Analyse what is working and what is not currently working in your organisation’s capacity strengthening approach 	Live session Tuesday 16 November , 11.00am-12.30pm (individual study between 2-14 November)
Session 6 Yourself as external change agent	<ul style="list-style-type: none"> • Understand the personal characteristics that enable effective capacity strengthening to take place with partners • Assess your own personal strengths and weaknesses as an external change agent. 	Live session Tuesday 23 November , 11.00am-12.30pm (individual study between 16-21 November)