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This tool is published by INTRAC in conjunction with the [Exiting and transitioning from partnerships toolkit for small charities](http://www.Intrac.org/ba-exit-toolkit)authored by Lucy Morris – part of a collection of [five toolkits](http://www.intrac.org/ba-toolkits) produced as part of the [*Strengthening Small Organisations with Big Ambitions*](https://www.intrac.org/projects/strengthening-small-organisations-with-big-ambitions/)programme (2021-2022). This programme was funded by the UK Foreign, Commonwealth & Development Office (FCDO) through a Small Charities Challenge Fund (SCCF) Capacity Development Grant

# **Exit/transition tool – Exit /transition indicators for (partner) and (your organisation’s name)**

**Tracking exit / transition – add year here e.g. 2022/2023**

**Objective 1:** Ensure the successful delivery of current project/programmes

**Objective 2:** Ensure and support responsible exit

| **Partner & Exit Objective** | **Indicators and Progress expected****Add years here e.g. 2022/2023** **Q1 Q2 Q3 Q4** **April – June July – Sept Oct – Dec Jan - March** | **Indicators and progress expected** **2023/2024** |
| --- | --- | --- |
| **Add country and partner here** |  |  |  |  |  |
| What is your overall objective of the exit process? Add in here e.g.In April 2023 all project work is complete and reports submitted. Donors have taken over some elements of both projects, particularly the foster care and reintegration work. A plan for how to continue collaboration between x and y partners is in place now that the partnership with your org has ended. | **For your org**Link with potential alternative donors**For partner**Identify what’s needed for community based structures to continue beyond exit  | **For your org**Gain better understanding of partners’ case-management approach – **For partner**Review and update risk assessment for (including child protection, health and safety and exit from community-based structures) with input from children and communities, and do action planning Alternative donor found to support foster care & reintegration work elements of the project  *.*Reintegration project and final reflection complete by August 2021Continue discussions about how to sustain community based structures beyond exit Clear plans in place to identify how x partner and y partner will continue to collaborate going forward. | **For your org**Link with potential alternative donors**For partner**To have developed clear plans to continue/phase out all FCDO project activities | **For your org****For partner**Final evaluation of FCDO project undertaken by end of March 2022.x has secured funding from other donors to continue FCDO-funded activities **or** is preparing to hand them over to the community/other orgs to ensure sustainability at project end. | E.g. all FCDO reporting processes (final report & evaluation) complete by 30th April 2023.Partnership with x closed and all exit processes complete by 31st May 2023Agreement reached on how to remain in contact. |